Making a Recommendation

16/09/2025 4:00 pm BST

Summary

This page documents creating a standard and pre-approved product recommendation for a patient in Merlin to allow the customer to place an order via Vetsource.

Note: Vetsource carry out specific training on their platform. This relates only to the workflow in Merlin.

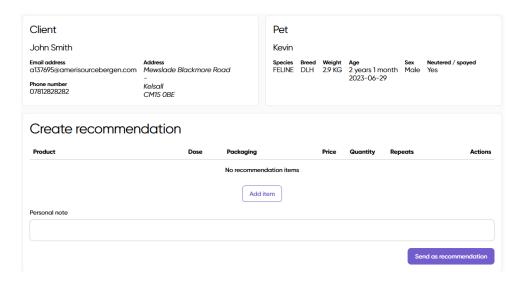
Details

When in the patient 'History' or 'Add Treatment' tab, the user will be able to select 'Online Pharmacy' at the top right.



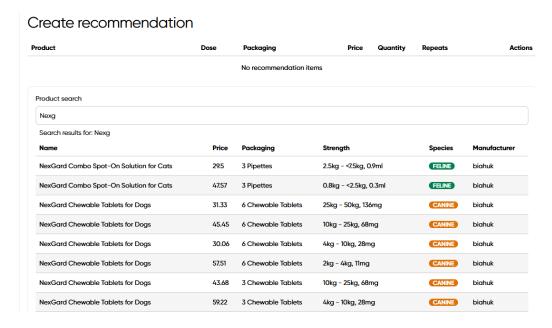
The user is then taken to create a recommendation that will be sent through to the pet owner via Vetsource. The screen in Merlin will display the client and patient information.

To begin creating the recommendation, select 'Add item'.

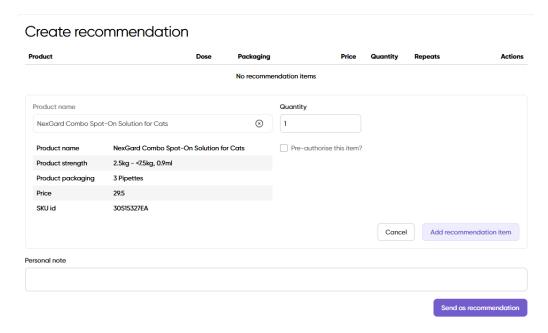


Standard Recommendations

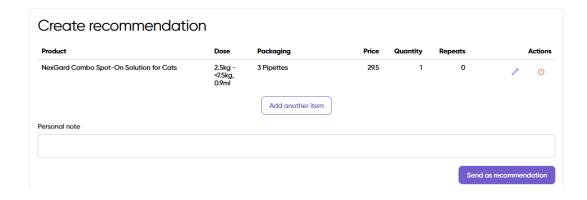
1. Begin typing to search for the product to recommend. A list will start to populate that displays the product name, price, pack size, strength, species and manufacturer.



- 2. Select the correct product. The information is now displayed in a table.
- 3. Input the quantity that's being recommended.



- 3. A personal note can be added. This note is displayed to the client*in addition to the standard email text received on the email the client receives* to purchase the recommendation.
- 4. Add recommendation item then either add additional items or send the recommendation as it is.

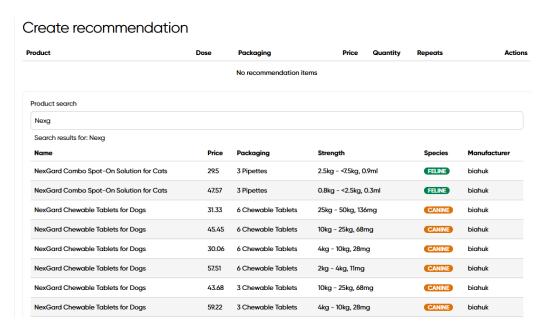


The recommendation will be sent to the pet owner powered Vetsource. Once the client purchases the product, it will be sent to the Approvals List for the vet to approve the products.

On approval, the prescription will be fulfilled by MWI Pharmacy.

Pre-Approved Recommendations

1. Begin typing to search for the product to recommend. A list will start to populate that displays the product name, price, pack size, strength, species and manufacturer.

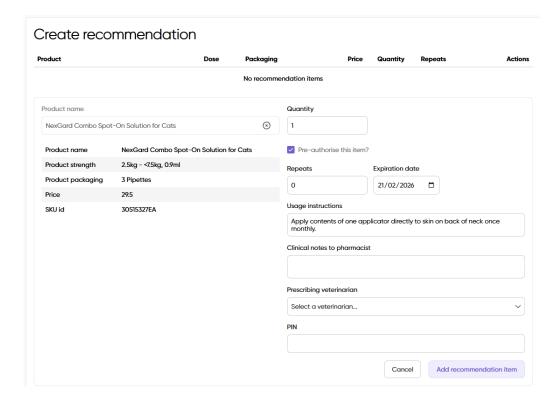


2. Select the correct product. The information is now displayed in a table.

Any items that are out of stock at the MWI Pharmacy will display a warning symbol. When hovering over the symbol, it will display an out of stock message.

NexGard Chewable Tablets for Dogs

3. Tick 'Pre-authorise this item'



- 4. Input any approved repeats and an expiration date for the client to make use of those repeats.
- 5. The usage instructions are populated by Vetsource but the user still has the ability to amend them.
- 6. Add in any optional clinical notes that will be visible only to MWI Pharmacists. *NOTE: In the event an off license medication/drug has been recommended to a client, clinical notes to pharmacist must be added in order to prevent the order from being rejected at MWI Pharmacy*"
- 7. Select the correct prescribing vets name and input the unique code provided by Vetsource.
- 8. There is an option to add a personal note that will be sent to the client in addition to the standard email text received on the email the client receives to purchase the recommendation
- 9. Add the recommendation then either send or add more to the list before a final send as recommendation.

Once the recommendation is sent, the request does not need to come back to the approvals list and the prescription will be fulfilled by the MWI Pharmacy.

Any recommendations made will be displayed within the patient history.